



# GURU NANAK COLLEGE

NAAC Accredited 'B' Grade

(Established & Managed by Gurudwara Prabandhak Committee, Dhanbad)

**DHANBAD- 826001**

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Ref.No. 644/294/BH/2025-01

Date 14/07/25


## NOTICE

A meeting of IQAC is scheduled to be held on Tuesday, 15<sup>th</sup> July 2025 at 12:30 P.M. in the meeting hall, Bhuda campus of the college.

The agenda of the meeting would be as follows:

- ✓ 1. To read and confirm the proceedings of the previous meeting.
- ✓ 2. Action taken report.
- ✓ 3. Feasibility of new UG & PG programs in Vocational Courses i.e. Foreign Languages / Library Science / MCA / MBA.
- ✓ 4. Affiliation issues and related matters of our vocational course (BBA) to AICTE.
- ✓ 5. Upcoming schedule of the National Seminar on "Jharkhand @ 25: Celebrating 25 Years of Statehood and 150 Years of Janjatiya Gaurav." Sponsored by the JSHEC, Government of Jharkhand.
- ✓ 6. As part of quality initiative under implementation of NEP 2020, our B. Com students already undergoing an internship course and another batch of 100 students from across the departments are about to join another internship course to be held at IIT ISM Dhanbad campus very soon.
- ✓ 7. Approval for Initiative to be taken towards E-Waste Management.
- ✓ 8. Review of Green Audit of our college campus, Initiative by IQAC.
- ✓ 9. Review of one day lecture program under the banner of Guru Nanak Dev Lecture Series organised by Department of English and IQAC on 28-06-2025.
- ✓ 10. Approval for organising one day lecture program under the banner of Guru Nanak Dev Lecture Series proposed by the Department of Hindi in the last week of July 2025.
- ✓ 11. Approval regarding preparation for IDP (2025 -2030)
- ✓ 12. Miscellaneous, if any with the permission of the chair.

You are requested to kindly attend.

  
(Dipak Kumar) 14/07/25  
Coordinator, IQAC

Proceedings of the meeting of IGR dated 15<sup>th</sup> July 2025:

A meeting of IQAC was held on Tuesday, 15<sup>th</sup> July 2025 at 12:30 P.M. in the meeting hall, Bhuda campus of the college, in which following persons were present:-

- 1) Sardar R.S. Chahal President, GB
- 2) Sardar Dr. S. Grewal Secretary, GB
- 3) Prof. P. Shekshah Member, Academic, GB
- 4) Dr. Ranjana Das Principal
- 5) Prof. Amarjit Singh HOD, English
- 6) Dr. Mina Malkhandi HOD, Pol. Sc.
- 7) Prof. Santosh Kumar HOD, Commerce
- 8) Prof. Sanjay Kr. Singh, Coordinator, B.B.A.
- 9) Dr. Varsha Singh, Asst. Prof. English.
- 10) Anurag Singh - Student Representative
- 11) Shreya Pandey - Student Representative
- 12) Prof. Uday Kr. Singh (Spl. invitee) Asst. Prof. B.A.
- 13) " Mamta Prasad. (Spl. invitee) " B.B.A.
- 14) Ms. Hushrat Perween (Spl. invitee) Librarian
- 15) Prof. Sathna Kaur Singh (Spl. invitee) Asst. Prof. Economics
- 16) Dipak Kumar, Coordinator, IQAC.
- 17) Sri Sanjay Kr. Singh



# GURU NANAK COLLEGE, DHANBAD

## **Internal Quality Assurance Cell (IQAC)**

Proceedings of the Meeting

Date: Tuesday, 15th July 2025

Time: 12:30 P.M.

Venue: Meeting Room, Bhuda Campus

A meeting of the Internal Quality Assurance Cell (IQAC) was convened on **Tuesday, 15th July 2025 at 12:30 P.M.** in the Meeting Room at Bhuda Campus. The meeting was chaired by Sardar R. S. Chahal, President, GB and attended by IQAC members.

### **Agenda and Proceedings:**

#### **1. Confirmation of the Minutes of the Previous Meeting**

The meeting commenced with a warm welcome extended to the Chair and all members present. The Coordinator, IQAC, read out the minutes of the previous meeting held on 11th January 2024.

Given that the present meeting was convened after a considerable gap of one and a half years, the Chair and members expressed serious concern over the prolonged inactivity of the Cell. The Coordinator, IQAC, was held accountable and criticised for his casual approach to the responsibilities entrusted upon him.

Prof. P. Shekhar, Member, Academic, Governing Body and former Principal of the college, emphasized the urgent need to revitalize and strengthen the functioning of IQAC in light of the upcoming NAAC third-cycle assessment expected by the end of 2026. He advised the body to undertake immediate and concerted efforts to enhance institutional preparedness for securing an improved NAAC grade.

#### **2. Action Taken Report**

In reference to Agenda Item No. 3 of the previous meeting regarding the implementation of a Freeship Scheme for Girl Students, the Coordinator was requested to present a draft plan of action.

The Coordinator informed that a draft proposal was indeed submitted to the then Principal (also the Chairperson of IQAC) by the end of March 2024. However, he did not retain an office copy, as it was a preliminary draft, and the Chairperson had assured him of further action at the Governing Body level.

Upon further deliberation, it was unanimously decided that the proposal for a separate freeship scheme for girl students be withdrawn from the IQAC agenda. This decision was based on the observation that a wide range of scholarship schemes are already available to students from various government and institutional sources such as:

- National Scholarship Portal (NSP)
- E-Kalyan (State Government)
- Savitri Bai Phule Post Matric Scholarship
- Scholarships from Railway, Defence, and BCCL etc.
- Central Sector Scholarship Scheme for Colleges and Universities.

Moreover, it was noted that girl students at the college are already exempted from tuition fees, thereby rendering the proposed scheme redundant in the present scenario.

### 3. Feasibility of Introducing New UG & PG Programs in Vocational Courses (Foreign Languages / Library Science / MCA / MBA)

The agenda regarding the introduction of new Undergraduate and Postgraduate programs in Vocational Studies was discussed at length.

Prof. Uday Kumar Sinha, Assistant Professor, Department of BCA, and Prof. Mamta Prasad, Assistant Professor, Department of BBA, presented detailed and viable insights into the feasibility of starting MCA and MBA programs respectively. After a comprehensive discussion, the Chair and all members expressed satisfaction with the proposals.

Prof. Sinha was advised by Prof. P. Shekhar, Member, Academic, Governing Body and former Principal of the college, to visit two prominent institutions in Jharkhand—(a) St. Xavier's College, Ranchi, and (b) Annada College, Hazaribag—to study their infrastructural models and operational modalities for running PG programs. He was further requested to submit a detailed feasibility report for further action.

Dr. Varsha Singh, Assistant Professor, Department of English, presented a well-researched proposal for introducing Foreign Language Programs in French and German at three levels: Certificate, Diploma, and Advanced Diploma.

She highlighted the minimal infrastructural requirements—namely, an ICT-enabled classroom and a Language Lab. She also shared syllabi aligned with university curriculum objectives and confirmed the possibility of obtaining university affiliation for the same, given that PG programs in these languages are already offered at the university level.

The proposal was approved in principle and advised to be placed on the upcoming GB Meeting. Dr. Singh was authorised to take further all necessary preparatory and formative steps to initiate the programs.



Ms. Nushrat Parween, Librarian presented a preliminary report on the feasibility of introducing Bachelor of Library Science (B.Lib. Sc.) as a new UG vocational course in the college. The proposal was well received. Ms. Parween was authorised to prepare and present a detailed feasibility report for consideration in the next IQAC meeting.

It was unanimously resolved that all the proposed programs—MCA, MBA, Foreign Languages, and B.Lib.Sc.—were approved in principle, and the respective proposers were requested to submit comprehensive reports in the forthcoming IQAC meeting for final consideration and implementation. Moreover, these proposals were recommended by the IQAC to be placed in the GB meeting.

#### 4. Affiliation Issues Pertaining to BBA Program and Related Matters

Prof. Sanjay Kumar Sinha, Coordinator, Department of BBA (Vocational Courses), informed the house that the affiliation for the BBA program is due to expire and therefore requires timely renewal from BBMKU for the upcoming three academic sessions.

The Chair took note of the urgency of the matter and authorised Prof. Sinha to initiate the process of applying for the extension of affiliation. He was further advised to take all necessary follow-up actions at the University level to ensure uninterrupted continuation of the ~~work~~.

#### 5. Upcoming Schedule of the National Seminar on “Jharkhand @ 25: Celebrating 25 Years of Statehood and 150 Years of Janjatiya Gaurav” (Sponsored by JSHEC, Govt. of Jharkhand)

It was officially recorded in the proceedings that the proposal submitted by the Department of Economics, Guru Nanak College, Dhanbad, for organizing a two-day multidisciplinary National Seminar on the theme “Jharkhand @ 25: Celebrating 25 Years of Statehood and 150 Years of Janjatiya Gaurav”, has been approved by the Jharkhand State Higher Education Council (JSHEC), Government of Jharkhand.

Prof. Sadhna Kumari Singh, Assistant Professor, Department of Economics, apprised the IQAC that the concerned government committee is in the process of finalizing the seminar schedule, and the dates will be formally communicated to the college in due course. The IQAC noted the development with appreciation and advised all concerned departments to remain prepared for the successful organization of the event once the final schedule is received.

#### 6. Quality Initiatives under Implementation of NEP 2020 – Internship Programs for Students

As part of the college's commitment to experiential learning and industry-academia collaboration under the National Education Policy (NEP) 2020, the IQAC noted the ongoing and upcoming internship programs being facilitated for students across departments.



It was reported that:

- B.Com. students are currently undergoing an internship course under the academic internship module. The Department of Commerce has initiated steps to send a group of students to KSGA & Company, Chartered Accountants, Dhanbad for structured internship training. Students will be issued certificates upon successful completion and may also receive employment opportunities, significantly enhancing their career prospects.
- Another batch of 100 girl students from various departments is set to participate in a specialized internship program on Solar Energy being run at IIT ISM Dhanbad.

It was further noted that more student batches are being mobilized and oriented to participate in future internship cycles, following the successful implementation of the ongoing programs.

The IQAC placed on record its special appreciation for Dr. Ranjana Das, Principal, and the Heads and Coordinators of academic departments for their active leadership and initiative in ensuring practical exposure and capacity-building opportunities for students in line with the objectives of NEP 2020.

#### 7. Approval for Initiative Toward E-Waste Management

The Coordinator, IQAC proposed initiating a formal plan for E-Waste Management in the college, especially considering the presence of technology-driven vocational courses such as BCA, BBA and ICT enabled laboratories for STP classes along with electronic and digital devices used in the office in our campuses. He suggested that the institution consider collaboration with an external agency for professional handling of electronic waste.

He presented details of Hulladec E-Management Agency, based in Kolkata, which is a reputed and validated agency that has worked with several colleges and universities in Jharkhand and West Bengal. The proposal was approved unanimously, with the observation that implementing E-waste management practices is an essential part of sustainable institutional development and environmental responsibility.

The Coordinator was advised to take necessary measures for formal engagement with the agency and initiate steps for the effective disposal and management of E-waste on campus.

#### 8. Review of Green Audit Conducted on Campus

The Coordinator, IQAC apprised the members that a Green Audit of the college campus (Bhuda, Barmasia) had been conducted by Vanashakti Green Audit Agency, New Delhi from 4th to 6th December 2024. The audit team consisted of the following members:



1. Dr. Uma Shankar Singh, Director, Vanashakti (Northern and Eastern Regions, India)
2. Sri Shivakant Bajpai, Dy. Director.
3. Sri Ashutosh Mishra, Dy. Director.

The team carried out on-site sample collection and botanical surveys to evaluate the biodiversity of the campus. Based on the laboratory test results, the campus was certified as a Green Campus, a recognition valid for a period of five years (2025–2030).

The IQAC received the report with great appreciation, and the achievement was commended as a significant step toward environmental sustainability and institutional best practices.

#### 9. Review of the One-Day Lecture Program under Guru Nanak Dev Lecture Series (Held on 28th June 2025)

The IQAC reviewed the recently organized two insightful lectures delivered by 1) Ms Maitreyi Chatterjee, Principal Mentor and Consultant, Quill Publishing and Editorial Services, on the topic of Enhancing Oral Communication, Flow, Cadence and Rhythms for Academic and Professional Success and 2) Dr Amitav Chatterjee, Head, Dept of Commerce, Scottish Church College, Kolkata, on the topic of Reimagining Pedagogy: Transformation and Dilemmas in Teaching and Learning Economics and Commerce on the occasion of One-Day Lecture Program held on 28th June 2025 under the ongoing Guru Nanak Dev Lecture Series jointly organized by the Department of English and IQAC.

The event was positively acknowledged, and appreciation was recorded for its academic value and scholarly orientation. Prof. P. Shekhar, Member, Governing Body, remarked that the Guru Nanak Dev Lecture Series is a distinctive intellectual tradition of the college and should be continued on a regular basis to enrich the academic environment.

#### 10. Approval for Organizing a One-Day Lecture Program under Guru Nanak Dev Lecture Series by the Department of Hindi

A proposal submitted by the Department of Hindi to organize a One-Day Lecture Program under the banner of the Guru Nanak Dev Lecture Series in the last week of July 2025 was tabled for approval. The IQAC welcomed the initiative and approved it in principle, with a revised schedule shifting the event from the last week of July to the first week of August 2025, as a lecture under the same series is already scheduled for 29th July 2025. It was also recorded with appreciation that Prof. P. Shekhar has consented to be the key speaker at the event.

The IQAC commended the Department of Hindi for this scholarly initiative and encouraged the department to proceed with all necessary arrangements with regard to the fresh schedule of the proposed lecture.

#### 11. Approval Regarding Preparation for Vision-2030: Five-Year Perspective Plan (2025–2030)

The Coordinator, IQAC informed the house that the current Five-Year Perspective Plan (2020–2025) is nearing its conclusion. In this context, he proposed the initiation of a new institutional development plan titled Vision–2030, covering the period 2025–2030.

The proposal was accepted, and the Chair constituted a five-member committee comprising experienced faculty members to prepare the draft of the perspective plan. The committee includes:

1. Dr. Ranjana Das, Principal.
2. Prof. Santosh Kumar, Head, Department of Commerce
3. Dr. Varsha Singh, Assistant Professor, Department of English
4. Prof. Sadhna Kumari Singh, Assistant Professor, Department of Economics
5. Prof. Amarjit Singh, Head, Department of English

The team was instructed to take into account all strategic and developmental aspects required to enhance institutional quality and achieve academic excellence in alignment with NEP 2020 and upcoming NAAC criteria.

During the discussion, the President of the Governing Body suggested that the college must now explore possibilities for obtaining autonomous status, and that the upcoming perspective plan should lay the foundation for this goal.

Miscellaneous Agenda, if any.

Under miscellaneous discussions, an important concern was raised by the President of the Governing Body, who also chaired the meeting, regarding the need for self-defence training for girl students, especially those enrolled in the NCC unit of the college.

He proposed the introduction of Gatka, a traditional and renowned Sikh martial art, as a mode of empowering girl students with self-defence skills. He expressed his willingness to facilitate the arrangement of Gatka training sessions on the campus, provided there is sufficient interest among the students.



Accordingly, Sri Sanjay Kumar Singh, Associate NCC Officer (ANO), was entrusted with the responsibility to identify and enlist girl students interested in learning Gatka. The initiative was widely appreciated by the house and recorded as a progressive step toward ensuring safety, confidence, and empowerment of female students.

The IQAC endorsed the proposal with appreciation, acknowledging the President's thoughtful concern and support towards gender sensitivity and student welfare on campus.

Since no further agenda items remained, the meeting concluded with a vote of thanks extended to the Chair and all members for their active participation and valuable inputs.

Confirmed.  
2/8/25

*Dipak Kumar*  
15/07/25  
(Dipak Kumar)  
Coordinator IQAC



Note : Guru Nanak College, Dhanbad IQAC Meeting  
Address : Bhuda Colony,Dhanbad,Jharkhand,India  
Latitude : 23.7830396°  
Longitude : 86.4489338°  
Altitude : 238.0 meter  
Date : 07/15/2025 01:53 PM  
Accuracy : 15.527 meter  
Time zone : GMT+05:30



Note : Guru Nanak College, Dhanbad IQAC Meeting  
Address : Bhuda Colony,Dhanbad,Jharkhand,India  
Latitude : 23.7830532°  
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Altitude : 238.0 meter  
Date : 07/15/2025 01:53 PM  
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